



Michelin Golden Apple Teacher Grants

Application Guidelines

The purpose of the **Michelin Golden Apple Teacher Grants** is to provide Lexington County School District One teachers an opportunity to enhance students' educational experiences by providing grant support for activities outside the normal scope of funding that would otherwise be unavailable. The intent of these grants is not to supplement normal school supplies, but to allow for more creative learning opportunities not normally supported by the school supply budget. **A preference is given for STEM projects, however, the academic merit of a project is paramount.** Each grant award will not exceed \$250 and a **budget is required** with the application. Grants will be awarded twice annually for projects focused on the fall and spring semesters.

Multiple requests for the same project are not allowed—only one request per project will be accepted. A teacher may receive two grants during a 12-month period; however, first-time applicants and past unsuccessful applicants who resubmit revised projects will always be considered first. **ALL grant award funds must be expended by May 1st of each year. If not, remaining funds will be reallocated to the Lexington County School District One Educational Foundation and made available for new awards.**

In addition, we believe that good ideas should be shared. For that reason, it is important that grant projects are shared with other teachers and are replicable in other classrooms or schools. Activities should be those that have the most impact on students, enhance the educational experience, and/or address a particular weakness or focus area, such as:

- Science kits
- Supplementary books to enhance textbooks
- Supplemental classroom instructional materials
- Field trips that align with classroom teaching
- Rewards to students for special recognition

Electronic submissions of your completed applications are preferred. Applications must be received via email or hand-delivered to the foundation by 4 p.m. on June 15 (Fall grants) or Nov. 15 (Spring grants). Your application and budget information should be emailed to ALL of the following individuals:

- **Julie Anderson Washburn**, Educational Foundation executive director - jwashburn@lexington1.net
- **Tracy Rouillard**, Educational Foundation secretary - trouillard@lexington1.net

Be sure that your principal has approved your application as indicated by the required signatures and that all required information is complete. You may scan your application as a PDF and email your submission, or mail a hard copy to the Educational Foundation office, which is located at 702 N. Lake Dr. **Late proposals will not be accepted.** If the deadline falls on the weekend or a holiday, please ensure that your application is received at the Educational Foundation office on the following business day. **If your project includes technology, please be sure it is approved by IT for compatibility with district software.**

Please Note:

- Applicants will receive a response by foundation staff regarding an approval or rejection within 6-8 weeks of the application deadline. Grant notifications are typically emailed. Educational Foundation staff will also formally announce winners via a press release to local media and formal social media posts with schools tagged.
- Approval notification will also be sent to the Lexington County School District One Finance staff who will set up the grant (Pupil Activity) accounts and notify winners when the grant funds are available.
- All grant monies must be used by the end of the designated grant period and not later than May 1st of the current school/fiscal year.
- Grant recipients must complete a **Final Report** (page 4) with **project photos** (jpeg format) and submit this to required information to the Foundation staff. **Note this report form must be completed in order to apply for future Educational Foundation grants.**
- Questions or concerns regarding the application guidelines or the awarding of grants should be directed to the Educational Foundation's Executive Director, Julie Anderson Washburn, via phone or email (803-821-1008 or jwashburn@lexington1.net).



2024-2025

Michelin Golden Apple Teacher Grants Application

Application Deadlines: June 15 (Fall) and Nov. 15 (Spring) Grants

CHECK ONE (✓): <u>Individual Application</u>		<u>Team Application - two or more teachers</u> <i>(Please attach list of names and e-mail addresses.)</i>	
Name:		School:	
Grade:		Subject:	
Mailing address:			
Email address:		Phone:	
Amount requested:		(*Please attach list of Budget items on separate sheet.)	
Project Title:		Proposed Project Dates	
		From:	To:
<u>Total Number of Students to be served:</u>			
Clearly describe your project concept (<i>What will you do?</i>):			
Reason for Request (<i>specific purpose, why do it?</i>):			
Objectives you wish to achieve (<i>accomplishments/deliverables</i>):			



How will you determine the effectiveness of the proposed project (*i.e., increased grade averages, attendance, etc.*)?

Can this project be replicated elsewhere? If so, how do you plan to share it?

***Applicant's Signature:**

Date:

Principal's Name:

Principal's Signature:

Date:

Michelin Use only

Approved

Date

Request Number

Yes

No

***List co-applicants (if any) and their contact information on a separate page.**



Michelin Golden Apple Teacher Grants: FINAL REPORT FORM

Form must be completed by Dec. 5, 2024 - Fall Grants and May 1, 2025 - Spring grants.

Name:		School:	
Grade:		Subject:	
Mailing address:			
Email address:		Phone:	
Amount Awarded:			
Project Title:		Project Dates	
		From:	To:
Number of students served:			
Actual Funds used:			
Results Gained:			
Applicant's Signature:		Date:	
Principal's Name:			
Principal's Signature:		Date:	

Grant recipients must submit photos of recipients and students participating in the project activity.

Send Final Report and photos* via email (preferred) or mail to:

Julie Anderson Washburn, Executive Director
Lexington One Educational Foundation
Email: jwashburn@lexington1.net Phone: 803-821-1008

Please also send copy via email to:

Tracy Rouillard, Secretary
Lexington One Educational Foundation
Email: trouillard@lexington1.net Phone: 803-821-1009

*Please email photos as separate **jpeg** files. We will not accept HEIC files.